



PARISH COUNCIL

MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL

HELD ON THE 2nd OCTOBER 2019 IN THE OSBORNE ROOM AT THE COMMUNITY CENTRE AT 7.30pm

PRESENT Cllr. R Greenwood, Chairman presiding.

Cllrs. M Ballard, J Britt, M Cockett, M Lowe, M Michaelas, N Osborne, A Ratcliffe and A Walmsley.
Cllr. J Moore representing Harrietsham PC. M McFarlane (Clerk & RFO) 32 Members of the public.

PUBLIC PARTICIPATION

(7.30pm – 8.25pm)

The Community Warden will be checking the William Pitt Field this evening, which is also being patrolled by PCSO J Boyd and Rural Policing Officers following incidents of vandalism. The Warden reported on scam emails and letters currently in use, regarding Thomas Cook, inheritance tax and HMRC, he reiterated the need to remain vigilant with doorstep callers selling wares or offering gardening or building work.

The Lenham Nursery School representative confirmed the business plan will be available for discussion with Cllrs. in conjunction with negotiating the lease for the new proposed building on land at Ham Lane Allotments. The Nursery has a website and will launch the fund raising campaign this month.

Borough Cllr. J Sams requested support from the Parish Council in organising a Family Festival led event, which will be held on Saturday May 9th 2020 at the Community Centre, to celebrate the 75th anniversary of VE Day. The event will include a tea party, music, games and stalls, the day will be environmentally friendly with as little use of plastic as possible.

A member of the Lenham Heritage group reported on workshops being undertaken to investigate the origins of dwelling and place names throughout the parish. It is suggested that new road names reflect the history of Lenham and include topographical and local geology.

In expectation of questions raised by parishioners from Lenham Heath a proposed position statement in respect of the Garden Community which may be situated at Lenham Heath, was made available to all present, the statement will be widely advertised on the LPC web-site, social media and notice boards. The Chairman confirmed the Neighbourhood Plan will be progressed as planned.

Members of the public raised varied concerns in relation to established dwellings being swallowed up in a huge development site, the blight on properties for years to come, lack of infrastructure provision, loss of countryside and agricultural land and the effect on the community, they requested details are made available. Some landowners confirmed they are not interested in selling their land for development.

Borough Cllr. J Sams will seek more information from MBC and will collect email details from those present to form a communication link for further information to be circulated. An action group could then be established to fight the proposals with an organised and united voice.

The Chairman thanked Cllr. J Moore from HPC and the members of the public for attending this evening. The meeting opened at 8.25pm.

19/73 APOLOGIES FOR ABSENCE RECEIVED

The Council accepted apologies for absence from Cllrs. C Huggens & P Scrivens, PCSO J Boyd.
Borough Cllr. T Sams.



19/74 TO RECEIVE DECLARATIONS

Declarations of Interest on Agenda items. No declarations received.
Declarations to changes to the Register of Interests. No declarations received.
Requests for dispensations. No requests received.

19/75 TO REQUEST NOTIFICATION

The Chairman requested notification of intention to film, photograph or record any items.
No notifications received.

19/76 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING 7th AUGUST 2019

Cllr. J Britt proposed, Cllr. M Ballard seconded, and it was **RESOLVED** that the minutes of the meeting held on **Wednesday 7th August 2019** are a true record and were approved, adopted and signed by the Chairman of the Parish Council.

19/77 PROGRESS OF RESOLUTIONS (For information purposes only)

Lenham Nursery Heads of Terms will be discussed under agenda item 19/83
LPC are working with the Lenham Primary School and KCC to resolve issues with tree root growth from the school grounds causing uneven surfaces on the adjacent footpath.
The south-east corner of the churchyard has been cleared as per the quote from Down to Earth.
Cllr. Ratcliffe will chase up the tree audit survey agenda item 19/64 from August.

19/78 POLICY FOR DECIDING NAMES FOR NEW ROADS IN THE PARISH

Cllr. J Britt read out the draft policy document, Cllr. A Walmsley proposed, Cllr. M Lowe seconded and it was **RESOLVED** to adopt the policy. The document will be on the web-site, sent to MBC and developers for information.

19/79 VE DAY CELEBRATIONS MAY 2020

Cllr. M Lowe reported on ideas for the celebrations on Friday 8th May, funds for the events will be a budget consideration. Cllrs. M Lowe and A Ratcliffe will work with the Family Festival team.

19/80 WCs REFURBISHMENT SUB-COMMITTEE RECOMMENDATIONS

A meeting with MBC to discuss the refurbishment of the facilities will take place 9th October.
Cllr. A Ratcliffe will present alternative options for comparison with MBC plans at the next meeting.

19/81 PROPOSED SALE OF WILLIAM PITT FIELD & DECISION ON THE SKATEPARK EQUIPMENT

Following full discussion Cllr. R Greenwood proposed, Cllr. A Ratcliffe seconded and it was **RESOLVED** to sell the whole of the William Pitt Field, subject to the uninterrupted maintenance of football facilities at an alternative location within the village. Any new facilities will at least be equal to or better than the existing provision. Clarification was tabled that the WPF was purchased by the LPC in 1973 and was not a bequest as previously believed.

Cllr. M Ballard proposed, Cllr. J Britt seconded and it was **RESOLVED** to demolish the skate ramp leaving the hardstanding, replacement equipment will be discussed at the next LPC meeting.

19/82 THE CROSS PROJECT UPDATE & COSTINGS

Cllr. J Britt is awaiting final details from the volunteer group in order to progress the project.



19/83 TO RECEIVE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETINGS

A draft Heads of Terms and another request to see the business plan will be sent to the Nursery School. Cllr. N Osborne suggested rewording of the last paragraph concerning the maintenance of the site. Further discussions and agreement with the Nursery School trustees, followed by legal advice will progress the project.

Cllr. M Ballard proposed, Cllr. J Britt seconded, and it was **RESOLVED** that the recommendations contained in the reports of the meetings of the **21st August and 18th September** be approved, adopted and signed by the Chairman of F & GP Committee.

19/84 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS

The Planning Chairman outlined the applications received, there were no questions raised.

Cllr. A Ratcliffe proposed, Cllr. R Greenwood seconded, and it was **RESOLVED** that the recommendations contained in the report of the meetings on the **21st August & 18th September 2019** be approved, adopted and signed by the Chairman of Planning Committee.

19/85 NEIGHBOURHOOD PLAN REPORT

Helen Whately MP has requested a meeting with Councillors to discuss the NHP progress in relation to proposed increased development following the latest call for sites. A meeting will be organised at the Community Centre.

The plan is progressing as expected, the NHP consultant is communicating with MBC to settle outstanding questions and hopes to submit draft regulation 16 by the end of October early November.

Cllr. A Ratcliffe proposed, Cllr. M Michaelas seconded and it was **RESOLVED** to include Royton Avenue as a local green space in draft regulation 16. Cllr. M Ballard did not vote as he has declared an interest throughout the NHP process.

A meeting with RB Plant to discuss parking options will be organised this month.

The Chairman requested Cllrs. consider continuing the meeting for extra time after 10pm, all agreed.

19/86 REPORTS FROM COUNCIL SPOKEPERSONS INCLUDING OUTSIDE MEETINGS

Cllr. R Greenwood has spoken with Golding Homes for advice about social housing ideas for possible future development on William Pitt Field.

Cllr. J Britt reported on the surgery improvements to pharmacy facilities and medication reviews, he will continue to communicate with the surgery staff and patient participation group on behalf of the Parish Council and report back.

Cllr. M Ballard confirmed the Alms House Trust have scaled back ambitions for new dwellings.

Cllr. J Britt attended the Swale Community led Housing event on 27th September at Faversham, the presentation details have been circulated.

Cllr. M Lowe presented play area improvements undertaken thus far, he will progress the project.



PARISH COUNCIL

19/87 FINANCE

a) To authorize payments (Details of payments to be tabled).	Cheque no:	Amount
M McFarlane. Office expenses.	5110	319.41
Made by Falcon. Web-site service. September service.	5111	60.00
PMC Planning. August Neighbourhood Plan consultation.	5112	3600.00
PKF Littlejohn. External Audit 2018-2019.	5113	720.00
KALC training. Transport conference 2019.	5114	72.00
PBA Associates. NHP Transport report.	5115	600.00
David Parfitt. NHP Landscape character assessment.	5116	875.00
J C White Geomatics Ltd. Allotment boundary plan.	5117	403.62
Down to Earth landscape work August/September.	5118	775.00
Jen Contractors. WCs cleaning, dog bins & litter September.	5119	756.00
Glasdon UK Ltd. Litter bin for Ham Lane play park.	5120	338.97
Amiga Fire & Security Ltd. Monthly maintenance. September.	5121	108.00
Lenham Community Gym Club. Grant.	5122	300.00
Lenham Community Centre. Defibrillator grant.	5123	250.00
Countryways Quilters Group. Grant.	5124	150.00
M Algon. Memorial tree plaque (replacement cheque)	5125	50.00
R Greenwood. Chairman's expenses Apr-Oct.	5126	275.00

Salaries & expenses detailed as Appendix A and are filed with a signed copy of these minutes.

To note receipt of income (Details of income to be tabled)

RPC New Homes Grant for advertising board	200.00
Cemetery fees	198.00

Cllr. R Greenwood proposed, Cllr. A Ratcliffe seconded, and it was **RESOLVED** to make the payments. Cllrs. M Cockett and N Osborne signed the cheques on behalf of Lenham Parish Council.

b) External Audit AGAR Return 2018 -2019

The documents have be circulated and details noted by councillors, there were no questions arising.

c) Internal Control Statement 2019

Councillors considered the details of the Internal Control Statement and agreed it should be signed.

d) Grant applications recommended from F & GP Committee.

Lenham Community Gym. Cheque no: 5122 for £300

Lenham Community Centre. Cheque no: 5123 for £250

Countryways Quilters Group. Cheque no: 5124 for £150

The original grant application papers were made available for scrutiny before cheques were issued.

19/88 CORRESPONDENCE RECEIVED (For information only)

No correspondence to report.

Cllr. J Moore from HPC reported on an application at Pilgrims Retreat to make the site fully residential which was not granted by MBC. Changes to the A20 road improvements will remove the physical width restrictions and replace with 'ghost bollards'. HPC have submitted a comprehensive response to the MBC Local Plan review.

The meeting closed 10.15pm

