



**Report of the Finance and General Purposes Committee**  
**Wednesday 17<sup>th</sup> May 2023 at 7:30pm**

**PRESENT** Cllr. J Britt Chairman presiding.  
 Cllrs. K Hammond, N Osborne, D Turner & A Walmsley  
 J Bate (RFO) part, L Westcott (clerk)

**Public Participation:**

No members of the public were present.

**1. APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr. A Ratcliffe.

**2. NOMINATIONS FOR SUBSTITUTIONS**

There were none.

**3. DECLARATIONS OF INTEREST ON THE AGENDA**

No declarations received.

**4. MINUTES FROM F&GP 19<sup>th</sup> APRIL 2023**

The minutes of the F&GP meeting held on 19<sup>th</sup> April 2023 were agreed as being accurate.

**5. STREET TRADERS LICENCE APPLICATION ON A20 NEAR NEW SHELVE FARM**

L Westcott reported that MBC would not allow an extension to the consultation period, so Cllrs. were asked to provide written views on the application. Cllr. A Walmsley reported that most Cllrs. have concerns over highway safety - being on a 60mph road and in a bus stop.

**ACTION** Cllr. A Walmsley to draft a response for submission tomorrow.

**6. FINANCIAL REPORT (by RFO J Bate)**

a. Review payment list for May

| Name                        | Frequency | Description   | Date       | Amount         |
|-----------------------------|-----------|---|------------|----------------|
| BT Group                    | Monthly   | Telephone and Wifi for office                         | 19/04/2023 | 70.15          |
| Down to Earth               | Monthly   | Churchyard grass cutting                              | 28/04/2023 | 380.00         |
|                             |           | High Street borders and stone repairs                 | 28/04/2023 | 250.00         |
| Nathan Beale                | Monthly   | Waste Management                                      | 30/04/2023 | 735.00         |
|                             |           | WCs clean   | 30/04/2023 | 195.00         |
| EDF Energy                  | 2 months  | WCs Electricity                                       | 10/05/2023 | 84.07          |
| CPS Management Services     | Annual    | Skate ramp annual maintenance visit                   | 28/04/2023 | 264.00         |
| Nigel Turner                | Ad hoc    | WPF grass cutting                                     | 26/04/2023 | 30.00          |
| Streetlights                | 6 monthly | Annual Maintenance Contract                           | 13/04/2023 | 403.20         |
| Thomson, Snell and Passmore | One off   | Legal advice on s106 and sale of strip of land at WPF | 03/05/2023 | 1387.20        |
|                             |           |   |            |                |
| <b>TOTAL</b>                |           |   |            | <b>3798.62</b> |

Cllr. D Turner declared an interest.

All other cllrs. agreed to recommend to full council to make payments.

- b. Review of bank account options – J Bate explained how parish councils are covered for £85,000 in bank accounts with each banking group. In addition, this cover extends to £1 million for 6 months for a one-off event. A few banks have been identified that other parish councils use, including Barclays and HSBC. There is also a Public Sector Deposit Fund through CCLA.

**ACTION** Cllr. K Hammond to review prospectus of the CCLA and liaise with J Bate.

**ACTION** J Bate to draft Policy on Treasury Management.

- c. Update on progress of payment card application with Unity Trust bank

**ACTION** J Bate to follow up.

- d. Process for adding all committee members as bank signatories.

J Bate explained the ID required for application.

**ACTION** J Bate to start application process.

**ACTION** All Cllrs. to provide ID to support application.

#### **7. UPDATE ON SECTION 106 & CIL MONIES DUE / APPLICATIONS FOR FUNDS MADE**

L Westcott reported that no CIL money is due. A s106 application has been made to MBC for funds for the footpath works. Cllr. J Britt reported that the outcome of the strategic CIL bids will now be decided in June.

**ACTION** Cllr. J Britt to write to MBC to express disappointment over timescales.

#### **8. PROJECTS UPDATE**

- a. Cllr. J Britt reported on a meeting with Homes England held on Monday.
- b. L Westcott reported that the first play park inspection by Safeplay Playground Services Ltd has been completed, the recommended repairs will be reviewed.

#### **9. CORRESPONDENCE**

- a. L Westcott reported on an email received regarding highways issues in Platts Heath.

**ACTION** Cllr. A Walmsley will draft a response.

#### **10. SUMMARY OF RECOMMENDATIONS TO FULL COUNCIL**

- a. Authorisation of payments as detailed in item 6.

**The meeting closed at 21:15**

Signed as a true record on this day 7<sup>th</sup> June 2023.....

Chairman of the Finance and General Purposes Committee