



Report of the Finance and General Purposes Committee Wednesday 15th September 2021 at 7:30pm

PRESENT Cllr. J Britt Chairman presiding.
Cllrs. D Garland, K Hammond, M Lowe, N Osborne & A Walmsley.
L Westcott (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. M Cockett and A Ratcliffe and RFO J Bate.
Apologies accepted.

2. DECLARATIONS OF INTEREST ON THE AGENDA

No disclosures or confidential items on the agenda.

3. MINUTES FROM F&GP 18th AUGUST 2021

Cllr. N Osborne proposed, Cllr. D Garland seconded and it was **RESOLVED** that the minutes of the meeting held on **Wednesday 18th August 2021** are a true record and were approved, adopted and signed by the Chairman of the F&GP Committee.

4. FINANCIAL REPORT (Report by J Bate RFO read by L Westcott)

- a. Income into the Parish Accounts for July and August is £340 from Cemetery and Legacy Fees Income.
- b. Expenditure in the Parish Accounts for the same period has been tabled and agreed at the meeting 1st September 2021.
- c. Audit - additional information submitted to PKF Littlejohn (external auditors) and has since received acceptance by the assignment manager. The assignment leader now needs to sign off the information and then the audit process for 2020-21 will be complete.
- d. Grant Aid - The "Welcome Back" grant has not been progressed and we are waiting information on using the "MBC Logo". We can then apply for the funds to cover the expenses incurred for planters.

5. UPDATE ON SECTION 106 & CIL MONIES DUE

Cllr. D Garland reported that MBC are being restructured with the CIL and S106 teams combining. The leader of the team is Carol Williams.

ACTION D Garland to ask new team about the status of the Abbey Homes site (Land North of Old Ashford Road) and if LPC can view it. Also is there a way LPC can automatically be consulted on draft S106 agreements.

6. PREPARING FOR MBC LP REVIEW – PUBLIC INFORMATION DAY 16TH OCTOBER

- a. Inter parish meeting – approximately 30 people due to attend. A representative from Knights may be attending at no cost.
- b. MBC Reg 19 consultation – MBC have called an extraordinary meeting council meeting on 6th October. This follows an additional SPI committee meeting on 4th October.
- c. Public Information Day – 16th October 11am till 3pm. 5-6 different stands will be required including maps, infrastructure, transport, housing, environment, etc. Information should also be available about how LPC are funding the legal challenge.

ACTION K Hammond and S Heeley to prepare pictures and maps for stands.

ACTION K Hammond to draft a flier for distribution.

7. LENHAM BUSINESS GROUP

Cllr. J Britt reported that he is keen to help set up a Lenham Business Group to replace Len Valley Business Association. He has agreement with a potential chair and venue to hold meetings once a month on a Monday evening. This could be an avenue to discuss parking and the proposed 20mph zone. Cllr. M Lowe stated that this type of meeting would be best set up by the businesses not LPC, it was felt that they could get this going by themselves.

ACTION J Britt to report discussions to potential chair.

8. LENHAM MEADOWS TRUST

A management plan is required for the land to the North of the cemetery if Lenham Meadows Trust are to maintain it as a wildflower meadow.

ACTION N Osborne to discuss at the next Lenham Meadows Trust meeting.

9. PROJECTS UPDATE

- a. Nursery – Cllr. A Ratcliffe has resubmitted the planning application to MBC with the bat survey report for the new building at the allotments.
- b. Land West of Loder Close – Cllr. J Britt reported that a complaint has been sent to the Local Government Ombudsmen following the response from MBC.
- c. Cemetery – to ensure H&S issues are dealt with appropriately and timely, extra help is required at the cemetery in the form of a handyman/caretaker.
ACTION L Westcott to discuss terms of payment/contract with identified person and recommend to council.
- d. Maidstone Road Car Park Streetlight – Now working as supply reinstated by contractor at a cost of £82.50 + VAT, quote for replacement column to be included in next year's budget.
Cllr. N Osborne reported that the bulb has been replaced in Churchyard light.
- e. Playgrounds – The brake on the Zip Line in Ham Lane play park is not working, so this has been replaced. The rope swing is being replaced under warranty, but we will need to pay the fitting costs.
Recommendation to council to agree payments under Emergency H&S works.
- f. New recreation Ground – Original agreement for land transfer needs to be formally written up and agreed.
- g. WCs – Email received from Halletts regarding proposed wording in contract.
ACTION J Britt to reply to Halletts.

10. CORRESPONDENCE RECEIVED

- a. The Cross centenary events – **ACTION** M Lowe to liaise with Heritage Lenham.
- b. Queens Platinum Jubilee – item for LPC meeting

The meeting closed at 22:05