

**MINUTES OF LENHAM
NEIGHBOURHOOD PLAN GROUP MEETING
HELD 7.45pm ON 4th JUNE 2019
AT LENHAM COMMUNITY CENTRE**

PRESENT: S MacKenzie (Chairman Presiding), R Greenwood (Chairman Lenham Parish Council), M Ballard, J Britt, N Osborne, V Woollven, J Hatcher, P McCreery

APOLOGIES: A Walmsley, P Culver

The Minutes of the previous meeting were accepted as true copy and signed off.

Declaration of any conflict of interest arising: VW declared a conflict of interest in relation to land to the rear of Tithe Barn, JH declared a conflict of interest in relation to proposed development by Wealden Homes to the land behind Loder Close.

REPORT ON MBC'S DECISION IN RELATION TO APPLICATION BY WEALDEN HOMES RELATING TO LAND BEHIND LODER CLOSE: It was noted that MBC had approved the Planning Application submitted by Wealden Homes

REPORT ON TRIPARTITE MEETING WITH MBC/KCC/LPC: This meeting had taken place on 17th May with RG NO and PM in attendance, the agreed Minutes of this meeting had not yet been circulated.

IDG: A meeting had taken place on 4th June, PM to prepare and circulate Minutes of same.

HOUSING NEEDS ASSESSMENT: PM to chase Aecom regarding the report.

Following discussions regarding the preparation of the Draft 16 LNP, the following documents/statements need completion:

Consultation Statement

Basic Conditions Statement with appendices

Agricultural Land Quality

Heritage statement

Viability Statement

Transportation Assessment

Landscape and Visual Assessment

Housing Needs Assessment

Updated SEA Report

A Statement of Common Ground to be agreed by the owners/developers to be prepared

The following Action Points were agreed:

- 5th June 2019 PM to contact Sue Whiteside (MBC) - will she accept draft Regulation 16 without appendices
- PM to contact William Cornell (MBC) re budget for master planning/design code
- PM to prepare and circulate programme leading up to Plan being submitted
- PM to prepare Friday update
- PM before end of month to prepare and circulate draft Regulation 16 Plan for comment
- PM before end of month to circulate draft Regulation 16 Plan to developers/owners in readiness for Statement of Common Ground to be prepared.
- PM to circulate Minutes of Tripartite meeting
- PM to prepare and circulate Minutes of IDG of 4th June
- PM to chase Aecom re report on Housing Needs Assessment
- New proposal map needs to be prepared on ordnance survey base

JH to prepare Action List and circulate.

AOB:

JB to contact MM regarding preparation of letter to MBC following FOI request for their letter of 27th March to be released.

NEXT MEETING: 9th JULY 2019

MEETING CLOSED: 10.20 pm