



This is to inform you that a meeting of the  
**FINANCE & GENERAL PURPOSES COMMITTEE**  
will be held on **Monday 23<sup>rd</sup> October 2023**  
Lenham Community Centre at 7.30pm

#### Public Participation

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. Minutes from F&GP Committee Meeting held on 25<sup>th</sup> September 2023
5. RFO Financial report and update on work in progress to include:
  - a. Review payment list for October for recommendation to full council (Details of payments and income to be tabled)
  - b. Budget 24/25 planning
6. Investment options and draft policy (circulated with agenda)
7. Digital filing Cloud storage
8. Update on Section 106 & CIL monies due / applications for funds made
9. Update on sale of land at WPF
10. To consider proposed modifications to the entrance to picnic site at a cost of £1800
11. To consider quotes for winter plants
12. To consider proposal for installation of flooring at £142 in washroom at office
13. Trees:
  - a. To consider response to refusal of works to thuja trees and TPO order
  - b. To consider quote for tree survey
14. To consider quote for cutting churchyard grass at £380
15. To consider request for placement of a memorial bench at Royton Avenue
16. Christmas lights, tree and event – update from meeting
17. Projects update
18. Correspondence received (for information only)
19. Summary of recommendations to full council

*L Westcott*

Mrs L Westcott  
Clerk to Lenham Parish Council

16<sup>th</sup> October 2023