



MINUTES OF THE ZOOM MEETING OF THE LENHAM PARISH COUNCIL  
HELD ON THE 3<sup>rd</sup> OF FEBRUARY 2021 AT 7.30pm

**PRESENT** Cllr. J Britt, Chairman presiding.

Cllrs. M Ballard, M Cockett, D Garland, K Hammond, S Heeley, D Hunter-Laver, M Lowe, N Osborne, P Scrivens, A Ratcliffe & A Walmsley. M McFarlane (Clerk) J Bate (RFO)  
2 Members of the public.

**PUBLIC PARTICIPATION**

(7.30pm 7.50pm)

No questions or comments from the members of the public present.

**20/114 APOLOGIES FOR ABSENCE RECEIVED**

No apologies received.

**20/115 TO RECEIVE DECLARATIONS**

Declarations of Interest on Agenda items. No declarations received.

Declarations to changes to the Register of Interests. No declarations received.

Requests for dispensations. No requests received.

**20/116 TO REQUEST NOTIFICATION**

The Chairman requested notification of intention to film, photograph or record any items.

No notification received.

**20/117 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING 6<sup>th</sup> OF JANUARY 2021**

Cllr. D Garland proposed, Cllr. M Lowe seconded and it was **RESOLVED** that the minutes of the meeting held on **Wednesday 6<sup>th</sup> of January 2021** are a true record and were approved, adopted and signed by the Chairman of the Parish Council. (post meeting)

**20/118 PROGRESS OF RESOLUTIONS (For information purposes only)**

Dealt with in agenda items below.

**20/119 PILGRIMS WAY BYWAY OF ALL TRAFFIC ONGOING ISSUES**

The anti-social behaviour of some off-road vehicle users along the Pilgrims Way is an ongoing issue.

Cllrs. J Britt and A Walmsley will investigate the feasibility and cost of installing a solar powered CCTV camera and pursue possible funding from the Police & Crime Commissioner Office.

**20/120 FINANCE**

**a) Responsible Financial Officer Report**

An itemised report of income and expenditure will be produced for the next F & GP meeting.

Cllr. P Scrivens requested that the precept expenditure should be advertised on the website and in the Focus magazine in order to keep parishioners informed of how the precept is spent.

The RFO confirmed the year-end figures and audit figures show income and expenditure in detail and are available on the website.

Cllr. J Britt asked if the electronic banking facility could be adopted as soon as possible, he also confirmed the precept application has been returned to Maidstone Borough Council.



PARISH COUNCIL

**20/120 Continued**

**Cheques for consideration and payment 3<sup>rd</sup> February 2021**

**Prepared by: James Bate - Lenham Parish Council RFO**

a) To authorise payments (Details of payments to be tabled).	Cheque no:	Amount £
Streetlights maintenance/repair	5321	72.30
KCC Office administration	5322	132.67
Lloydbore Nursery site report	5323	1861.34
Nathan Beale Dog bins/WCs cleaning December	5324	960.00
Down to Earth – Chris Hill December ground works	5325	220.00
KALC – Planning Conference & Training 2020	5326	144.00
Amiga Fire and Security. CCTV maintenance	5327	54.00
Down to Earth – Chris Hill January ground works	5328	885.00
Nathan Beale Dog Bins/Litter picking January	5329	660.00
Officials salaries drafted in Appendix A.		

Cllr. P Scrivens proposed, Cllr. A Walmsley seconded, and it was **RESOLVED** to make the payments.  
Cllrs. M Cockett and N Osborne signed the cheques on behalf of Lenham Parish Council.

**20/121 PROPOSED PURCHASE OF 1A HIGH STREET UPDATE**

Cllr. J Britt will chase the solicitors to complete the conveyancing as soon as possible.  
MS Computer services will source and install the new IT equipment in the office.

**20/122 NEIGHBOURHOOD PLAN REVIEW GROUP REPORT**

The next zoom meeting is Tuesday 16<sup>th</sup> February. In future any questions relating to Section 106 or CIL payments should come from the LPC and not the LNP group, Cllr. D Garland is the S106/CIL representative. Any changes of ownership of development sites, which may affect the S106/CIL monies due, will be monitored and kept up to date. The sale of the strip of land at William Pitt Field to Countryside Developments may be held up, due to issues on the land earmarked for dwellings.

**20/123 PLANNING REPORT**

Cllr. A Walmsley will circulate the monthly report for approval.  
Discussions will be held with KCC highways concerning the proposed lighting in Old Ashford Rd.  
Cllr. A Walmsley confirmed the MBC enforcement officer will decide how the spoil is removed from the Highfields development.  
Cllr. K Hammond enquired if permission has been granted for a proposal for seven dwellings at Little Dene, no determination has been received, the planning committee will keep a watching brief.

**20/124 SIGN AS A CORRECT RECORD THE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING**

The car park drainage works are scheduled for Monday 8<sup>th</sup> February. Cllr. P Scrivens will organise the closure of the car park.  
Cllr. M Ballard confirmed the Ham Lane section of the footpath is progressing with KCC.  
The Maidstone Road section is more complicated with three landowners being involved.  
Cllr. J Britt reported the retirement of the Clerk on 31<sup>st</sup> March 2021. The post will be widely advertised and interviews will commence 22<sup>nd</sup> February.

Cllr. N Osborne proposed, Cllr. D Garland seconded and it was **RESOLVED** that the minutes of the F & GP meeting held on Wednesday 20<sup>th</sup> of January 2021 are a true record and were approved, adopted and signed by the Chairman of the F & GP Committee. (post meeting)



PARISH COUNCIL

**20/125 COUNCILLOR SPOKEPERSONS REPORTS INCLUDING PROJECT UPDATES**

Cllr. D Garland reported the planter at Maidstone Road has been replaced.

Cllr. A Ratcliffe will ask the conservation officer about issues in and around the Square.

Cllr. M Ballard confirmed trees from the Woodland Trust have been allocated for the Pilgrims Way, Tolhurst Way and Rose Lane at Lenham Heath.

Cllr. A Walmsley updated the CCTV improvement project. Cllr. M Lowe proposed, Cllr. M Ballard seconded and it was **RESOLVED** to install new CCTV cameras in the Square, as per the quote from Cybereye.

Cllr. M Ballard reported progress is being made with the new Alms Houses in the High Street.

Cllr. N Osborne outlined funding available for capital projects via grants and loans from a government levelling up fund, which may be useful for medium to long term projects, such as the Nursery, WCs and new sports facilities. Cllr. A Ratcliffe will produce a spreadsheet with all three projects for discussion at the F & GP meeting.

Cllr. D Garland reported the oak post of the village sign at Maidstone Road needs repaired/replaced. The Clerk will ask P Goodwin for a quote.

Cllr. K Hammond reported a new red line defining the possible land available for the Heathlands development in the MBC Local Plan will be published at the end of March. SOHL will further engage with MBC, Borough and County Councillors and H Whately MP. The website will keep all parishioners abreast of developments once the defining detail is received.

Cllr. M Lowe is organising new tables and chairs for the Ham Lane play area and reported the gate way needs a new surface as there is a puddle in the entrance. The plaque and bulb planting at the Ham Lane/High Street junction has been well received with positive feedback on social media.

Cllr. A Walmsley has prepared a memorandum of understanding to allow a boot camp use of the William Pitt field, subject to agreement with the Lenham Wanderers football club & LPC.

The Clerk is awaiting a response from KCC highways in relation to ground works being carried out on the verge between the High Street and Robins Close.

Cllr. D Hunter-Laver is keeping an eye of the progress of the new Ham Lane footpath and has set up his LPC email contact.

Cllr. S Heeley will organise a meeting with J Smith-Essex to discuss the 30mph zone proposed for Lenham Heath.

**20/126 CORRESPONDENCE RECEIVED (For information only)**

A parishioner reported problems with the entrance to the picnic site due to the wet weather.

Cllr. A Ratcliffe has bark chippings available and will speak with the parishioner who has offered to lay the bark at the picnic site.

The meeting closed at 10.05pm

