



MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL
HELD ON THE 5th AUGUST 2020 7.30pm AT THE COMMUNITY CENTRE

PRESENT Cllr. R Greenwood, Chairman presiding.

Cllrs. M Ballard, J Britt, M Cockett, D Garland, K Hammond, M Lowe, M Michaelas, N Osborne, P Scrivens, A Ratcliffe & A Walmsley.

M McFarlane (Clerk) 2 Members of the public.

PUBLIC PARTICIPATION

(7.30pm 7.50pm)

A resident confirmed the next Country Market will be Sunday 9th August and there will be fifteen plus stalls.

Cllr. A Ratcliffe relayed a request from the Town Crier to attend the market and perform his duties.

Cllrs. agreed the Town Crier would be most welcome to attend the market.

The Chairman opened the meeting at 7.35pm

20/29 APOLOGIES FOR ABSENCE RECEIVED

No apologies received all members present.

20/30 TO RECEIVE DECLARATIONS

Declarations of Interest on Agenda items. No declarations received.

Declarations to changes to the Register of Interests. No declarations received.

Requests for dispensations. No requests received.

20/31 TO REQUEST NOTIFICATION

The Chairman requested notification of intention to film, photograph or record any items.

No notification received.

20/32 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING 8th JULY 2020

Cllr. A Ratcliffe confirmed he had drafted the plans for the Nursery item 20/21 in the minutes but had not submitted to MBC to date.

Cllr. M Ballard proposed, Cllr. M Lowe seconded and it was **RESOLVED** that the minutes of the meeting held on **Wednesday 8th July 2020** are a true record and were approved, adopted and signed by the Chairman of the Parish Council.

20/33 PROGRESS OF RESOLUTIONS (For information purposes only)

20/11 The Cross is much improved and will be regularly maintained by the Parish Council.

20/20 The street lighting contract has been submitted to Streetlights Ltd.

20/22 Tree Pro Ltd. have been appointed to undertake the tree survey works.

20/23 A grant application has been sent to the Ham Lane Allotment Association.

20/23 The Ham Lane play park has been re-opened.

20/24 The new rope swing for Ham Lane play park has been ordered to be installed in October.

20/26 Cllr. A Walmsley will write to Cllr. C English to clarify the exact procedure of submitting planning application objections and the parish council's obligations to the process.

20/26 A digital meeting with Helen Whately MP to discuss the Lenham Heath development will be held on the 11th September. (Subject to confirmation of attendees).



20/34 NEIGHBOURHOOD PLAN IMPLEMENTATION & REVIEW COMMITTEE

Cllr. R Greenwood presented a paper outlining the way forward to implement and review the NHP. The previous committee will be disbanded and a new committee with up to ten members and P McCreery as consultant will be formed. The first meeting of the group will be 18th August at 7.30pm in the Community Centre, apologies were received from Cllr. A Ratcliffe. A thank you letter will be sent to S MacKenzie & J Hatcher for all their hard work on the plan.

20/35 WCs NEW LEASE UPDATE

It was agreed in principle to accept the offer of a 125 year lease on the WCs site from Maidstone Borough Council, subject to further discussion and clarification.

20/36 SALE OF THE STRIP OF LAND AT WILLIAM PITT FIELD UPDATE

Cllr. R Greenwood confirmed we are awaiting the final details of the draft heads of terms and a contract should be available for our consideration as soon as possible. When the contract is signed an initial payment of £25,000 should be paid to LPC, timing of further payments is tied in with the developers and landowners' negotiations. Cllr. R Greenwood will clarify who at Sibley Pares is dealing with the contract following a change of staff at their office.

20/37 PARISH TREE PLANTING SCHEME

Cllr. M Ballard confirmed the trees from Woodland Trust will require a volunteer working party to plant in various locations in the parish, October or November are the preferred dates for planting depending on the delivery time of the trees.

20/38 NEW LITTER BIN AT WILLIAM PITT FIELD

Cllr. A Ratcliffe proposed, Cllr. M Ballard seconded and it was **RESOLVED** that a new bin will be placed at William Pitt Field. The Clerk will order the bin and organise the installation following a site visit to determine the exact position of the bin.

20/39 MAIDSTONE ROAD CAR PARK DRAINAGE QUOTES

Cllr. A Ratcliffe presented two quotes for jet washing and a CCTV surveillance of the drains. Before such works are undertaken the carpark will need considerable vegetation clearance and surface silt removal. The Clerk will ask S Waring when he will be able to send a team to clean the area, the car park will have to be closed during the vegetation cut back and before the drainage works can be undertaken. Regular maintenance of the drains should be an annual task.

Cllr. M Ballard proposed, Cllr. M Lowe seconded and it was **RESOLVED** to accept the quote from Royland Contractors Ltd. for the sum of £807.50 plus VAT.

20/40 COUNCILLOR SPOKEPERSONS REPORTS

Cllr. P Scrivens reported Foord and Douglas Road have been resurfaced, unfortunately, the bin collection vehicle caused damage to the new surface. Cllr. P Scrivens will chase up KCC to determine when the repair works will be undertaken.

Cllr. D Garland will meet with the RFO to further the Section 106 monies outstanding.

Cllr. D Garland reported access issues on the Pilgrims Way near Hubbards Hill, he will identify the exact position of the locked gate and work with Cllr. A Walmsley using the parish footpath map.

Cllr. M Michaelas reported the local business community continue to provide as many services as possible during the Covid-19 pandemic whilst ensuring customer and staff safety.



20/40 **SPOKESPERSONS REPORTS CONTINUED**

Cllr. J Britt reported that issues at the Co-op following the removal of some Covid-19 defenses have been resolved with a new system for Covid-19 security being installed.

Cllr. M Ballard confirmed the plans for three new almshouses in the High Street have been submitted to MBC, he will raise the question concerning the lack of on-site parking.

Cllr. R Greenwood confirmed adult gym equipment will be considered for the skatepark site.

Cllr. M Lowe confirmed the new equipment for the Ham Lane play area has been ordered and hopefully will be installed during October, depending on Covid-19 restrictions.

Cllr. R Greenwood confirmed the social housing presentation will be rescheduled later in the year.

Cllr. A Walmsley confirmed all planning applications and comments are available on the LPC website. Cllr. A Ratcliffe suggested a watching brief be kept on developments getting through using the agricultural route.

Cllr. M Lowe confirmed the play parks are all open and the maintenance works for Ham Lane should start during September. The large white board outside the cricket ground will be removed.

Cllr. M Cockett raised concerns about queuing outside the surgery in all weathers and offered a solution of waterproof awnings. Cllr. J Britt confirmed the surgery will not provide awnings.

Cllr. K Hammond reported SOHL continue to be proactive, attending meetings and asking questions of MBC about plans for development at Lenham Heath. Full details are on the SOHL website.

Cllr. A Ratcliffe confirmed a service for VJ Day from 11am on the 15th August will take place.

The RFO reported alternative on-line banking facilities were being investigated, he confirmed the internal audit and AGAR report will be available for signature at the 26th August meeting.

The Chairman requested five minutes extra to complete the agenda. All agreed.

20/41 **FINANCE**

a) To authorise payments (Details of payments to be tabled).	Cheque no:	Amount
SSE Southern Electric - Allotment standing charge.	5239	47.84
Lotus Design and Print - Neighbourhood Plan amendments.		
Invoice: 12466 - £91.20 Invoice: 12478 - £102.00	5240	193.20
Down To Earth – Various groundworks July.	5241	865.00
Jupiter Play and Leisure - 25% deposit for play equipment.	5242	4454.10
Amiga Fire and Security – Monthly Maintenance.	5243	54.00
PMC Planning -. NHP April, May & June.	5244	5040.00
Paul Waring - Grounds maintenance May, June, July.	5245	4237.68
Nathan Beale – Dog bins and litter picking July.	5249	650.00
Lenham Focus – Annual advertisement charge.	5250	226.80
Scottish Power – WCs standing charge.	DD	11.00
EDF Energy – Street lighting July	DD	211.68

Salaries & expenses detailed as Appendix A are filed with a signed copy of these minutes.

b) To note receipt of income (Details of income to be tabled)

Cemetery fees.	330.00
MBC Play grant	10,000.00

Cllr. J Britt proposed, Cllr. A Walmsley seconded and it was **RESOLVED** to make the payments.

Cllrs. P Scrivens and N Osborne signed the cheques on behalf of Lenham Parish Council.

20/42 **CORRESPONDENCE RECEIVED** (For information only)

Royal British Legion invitation for the Parish Council to be represented at the VJ Day ceremony.

The meeting closed at 10.05pm

